

SAP BusinessObjects Web Intelligence Fasttrack

BOW30 - Web Intelligence Fasttrack for experienced users



Introduction

This challenging one-day training course introduces you to the power of SAP BusinessObjects reporting using Web Intelligence 4.x Web Client. In a series of practical sessions you will create queries, format reports and execute complex data manipulation.

Content

Duration: 1 day

Using InfoView

- Logging into InfoView
- Organising documents
- Opening a document
- Refreshing a document
- Saving a document
- Closing a document
- Scheduling a document
- Viewing a scheduled document
- Logging out of InfoView

Querying the Database via the Universe

- Creating a query
- Editing a query
- Applying a pre-defined query filter
- Creating an ad-hoc query filter
- Filtering on Dates
- Prompting for data
- Using quick filters
- Filtering on Wildcards
- Using multiple conditions
- Workshop - querying the database via the Universe

Selecting the Correct Presentation Style

- Creating a vertical table

- Creating a horizontal table
- Creating a cross tab
- Editing a cross tab
- Creating a form
- Creating a Chart
- Converting a table into a Chart
- Creating Multiple blocks
- Workshop - selecting the correct presentation style

Managing Data Sources

- Creating multiple queries using the same data source(s)

Formatting Reports

- Creating a report within an existing document
- Moving a report within an existing document
- Editing a block
- Formatting a table
- Formatting a Chart
- Formatting a section
- Formatting a cell
- Workshop - formatting reports

Applying Functions & Sections

- Manipulating breaks
- Applying calculations
- Using sorts
- Applying a ranking
- Manipulating filters
- Creating master/detail reports
- Workshop -applying functions and sections

Creating Variables, Formaulas & Alerters

- Creating a formula
- Converting a formula into a variable
- Editing a variable
- Deleting a variable
- Creating an alerter
- Workshop- creating formulas, variables and alerters

Drilling Through Data

- Using drill down
- Using drill Across
- Using drill by
- Using drill through
- Saving a snapshot Analysis
- Drilling on a Chart
- Workshop - drilling through data

Goals

- Define the role of universes, classes, objects, measures, dimensions and Details.
- Construct queries using pre-defined and ad-hoc conditions.
- Format reports.
- Manipulate data by applying filters, sorts, breaks calculations and ranking.
- Create cross tabular and financial reports.
- Generate and modify Charts.

- Analyse data at different levels of Detail.

Prerequisites

This is a cut-down, fast paced version of the 2 day WebIntelligence Report Design course.

To be successful, delegates should have

- a good working knowledge of Microsoft Excel or Access and/or
- a basic understanding of SAP BusinessObjects.

Variants

- On Site
 - on request | Price: on request
- London
 - on request | Price: on request
- Birmingham
 - on request | Price: on request
- Bristol
 - on request | Price: on request
- Cardiff
 - on request | Price: on request
- Copenhagen
 - on request | Price: on request
- Glasgow
 - on request | Price: on request
- Manchester
 - on request | Price: on request
- Oslo
 - on request | Price: on request
- Stockholm
 - on request | Price: on request